

Submit To:

Department of Community Services and Development
Attention: Community Services Division
P.O. Box 1947
Sacramento, CA 95812-1947

Section I - Agency Information

Agency	County of Yolo, Department of Employment and Social Services
Address	25 North Cottonwood
City	Woodland

Agency Contact Person Regarding CSBG Recovery Act Local Plan

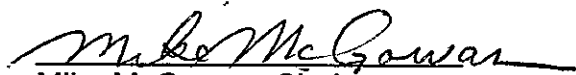
Contact Person	Robert Lilly
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Section II - Certification

The undersigned hereby certify that this agency complies with the requirements of this CSBG Recovery Act Local Plan and the information in this plan is correct and authorized.

As a part of the efforts to ensure transparency and accountability, the Recovery Act requires Federal agencies and grantees to track and report separately on expenditures from funds made available through the stimulus bill. Please check to acknowledge that your agency is aware of this requirement and has the capacity to track CSBG Recovery Act program activities and expenditures separately from all other CSBG or other funding, including activities and expenditures carried out by delegate agencies and other service providers supported by subcontracts under Recovery Act funding.

☒ **Yolo County is aware of the requirements and acknowledge that we have the capacity to track CSBG Recovery Act program activities and expenditures separately from all other CSBG or other funding including activities and expenditures carried out by delegate agencies and other service providers supported by subcontracts under Recovery Act funding.**


Mike McGowan, Chair
County of Yolo County
Board of Supervisors

Date: May 11, 2009



Diana Williams, Chief Deputy Director

Date: May 11, 2009

Section III - DUNS Number

Provide your agency's Data Universal Numbering System (DUNS) number. If your agency has not registered, do so and provide the number below.

DUNS Number 07-377-0646

Section IV - CCR Number

Provide your agency's Central Contractor Registration (CCR) number. If your agency has not registered, do so and provide the number below.

CCR Number 49KEZ

Section V - Verification of Public Inspection

Provide verification of public inspection of your agency's CSBG Recovery Act Local Plan. Documentation of public inspection must also be provided, (i.e. copy of web page, e-mail blasts, etc.)

A) Describe how your agency made this Local Plan available for public inspection.

As a minimum a copy of this plan shall be posted on the County website on May 11, 2009. Additional outreach will through the Community Service Advisory Board and other community partners.

Section VI - General Plans

For each question in this section, provide a comprehensive narrative of what plans you have made to date.

A) Provide a description of Recovery Act projects for purposes of creating and sustaining economic growth and employment opportunities. Include a description of targeted individuals and families; services and activities; and how the services and activities are tailored to the specific needs of the community.

Yolo County plans to use Recovery Act funds to:

- (1) Retain two FTE's who will to perform Work Experience, placement, Job Fairs, Employment Center job assistance duties related to job search activities. The 2 FTE's will work in the One Stop Centers, providing services to a variety of individuals and families, including unemployed and under employed low income adults and youth.
- (2) Provide additional funding to current CSBG subcontractors affected by the economic downturn that have been forced to curtail services due to staffing or other resource reductions. CSBG subcontractors target homeless and low-income individuals and families.
- (3) Outreach and Outcome tracking (1 FTE)
- (4) Solicit bids for innovative job creation (not known)
- (5) Administrative (.5 FTE)

B) Provide a description of the service delivery system for Recovery Act projects for purposes of providing a wide range of innovative services and activities. Include a description of the geographical area served.

Located in northern California, Yolo County was one of the original 27 counties created when California became a state in 1850. Yolo County's 1,021 square miles (653,549 acres) is located in the rich agricultural regions of California's Central Valley and the Sacramento River Delta. It is directly west of Sacramento, the State Capital of California, and northeast of the Bay Area counties of Solano and Napa. Over 88% of Yolo County's population of 199,066 (as of 1/1/08) residents reside in the four incorporated cities. The remainder of Yolo County is rural and unincorporated, with small farming communities. Unemployment in Yolo county was 7.4 per cent in 2008 and is 12 per cent in 2009. County Department of Employment and Social Services (DESS) provides \$2,968,135 in food stamps and \$1,023,055 in CalWORKs cash benefits. This fiscal year, DESS is backing filling a \$3,300,000 funding deficit. DESS currently have 42 vacant positions and more are expected. Funding has been cut by \$3.5 million and waiting times for initial appointments has increased to two weeks delaying benefits to participants. The need is growing and will only continue. Yolo County intends funding to retain staffing for job development, employment support and administrative services and release a request for services to solicit local vendors to provide innovative services and activities leading new jobs. Services will be provided across Yolo County.

C) Describe how your agency will use Recovery Act funds to meet the short-term and long-term economic and employment needs of individuals, families and communities.

Short term Yolo will use Recovery Act funds to retain capacity and revitalize existing services. In the long term Yolo intends to use a portion of the funds to outreach to the community to assist us in developing new or ongoing job opportunities'.

D) Provide a description of how linkages will be developed to fill identified gaps in services. Through the provision of information, referrals, case management and follow up consultations.

Yolo will use the strategies developed in the 2010-2011 Community Action Plan, now in the final approval stages to identify gaps in services, linkages, and referral services. Staff working in the One Stop career Centers will assist in case management and follow up where indicated.

E) Provide a description of how Recovery funds will be coordinated with other public and private resources, to avoid duplication and/or supplanting.

DESS operates the Workforce Investment Act One Stop Centers, the Community Services Block Grant, and Temporary Assistance for Needy Families (TANF), Food Stamps, California Work opportunities and Responsibility Act for kids (CalWORKs) and other public benefits programs. DESS works with an extensive network of private and public partners who can assist in providing services and activities. DESS will assign experienced staff to track and monitor funds to prevent duplication and /or supplanting of funds..

F) Provide a description of how the funds will be used to support innovative community and neighborhood based initiatives related to the purposes of the Recovery Act, which promotes food, housing, health services and employment-related services and activities.

The County is currently involved in the development of a ten year plan to eliminate homelessness in Yolo County. The ten year plan unit brings together public and private advocates for low income from the County Yolo County will work with these advocates and the Homeless Preventions Action Committee (HPAC), to develop best practices to provide comprehensive services to low income people in Yolo County. The ten year plan along with the Community Action Plan will seek to indentify all needs including food, housing, and employment and health services that are barriers to ending homelessness in Yolo County.

G) Provide a description of the community-needs assessment (which may be coordinated with community-needs assessments conducted for other programs).

The Community Services Action Board is near completion of its 2010-2011 Community Services Block Grant, Community Action Plan. We intend to use the needs assessment in the CAP and information from other community needs assessments to set priorities for distribution CSBG funds in Yolo County.

H) Provide a description of the service delivery system for benefit enrollment coordination activities for purposes of identifying and enrolling eligible individuals and families in Federal, State, and local benefit programs. Include a description of the geographical area served and a listing of sub-grantees provided the services and service areas.

Our agency is the service delivery system for benefit enrollment for the purposes of identifying and enrolling eligible individuals and families in Federal, State, and local benefit programs. We also operate the Yolo County local area one stop facilities in the Cities of Woodland and West Sacramento. We also cooperate with and are members of the County's Homeless Prevention Action Committee HPAC. HPAC is a collaboration of Community that seeks to help low income, homeless and people at risk of becoming homeless improve their lives.

J) Describe your education and outreach projects to advertise and market the Recovery Act services and outcomes.

DESS has a community subcontractor who provides outreach and education on the weatherization program. We will work the subcontractor, members of the tripartite community action board and other community partners to advise and market Recovery Act services.

Section VII - Energy Coordination

For each question in this section, provide a comprehensive narrative of what plans you have made to date.

A) Describe how your agency has/will establish a mutual referral service agreement with your local energy provider to ensure that clients receive services that support their progress towards achieving self-sufficiency.

North Coast Energy Services, Inc (North Coast) is the energy provider for Yolo County. While we do not have a current a mutual referral service agreement we cooperate in bringing services to Yolo County. We are in the process of developing closer and perhaps more permanent ties over the next few months as North Coast establishes an office and weatherization facility in Yolo County. DESS will assist North Coast in recruiting new staff to operate the new weatherization facility. DESS will also North Coast with referrals and other outreach activities.

Section VIII - Workforce Development Projects and Activities

In this section, provide information on projects or activities that will be funded in part or totally by Recovery Act funds that will be administered by your agency. For each project or activity, include the following: title, cost, an estimate of the number of jobs created or retained, and a description of the project or activity.

A.1) Project/Activity #1

Title	Job Development Services	
Cost	\$176,000	
Est. # of Jobs	<input checked="" type="checkbox"/> Created 25 FTES	<input checked="" type="checkbox"/> Retained # 2 FTES
Description	Retain two full time equivalent positions to develop job opportunities work experience sites and assist the one stop centers in related job fairs, tracking and monitoring of program services	

A.2) Project/Activity #2

Title	Administrative Services
Cost	47,239
Est. # of Jobs	<input type="checkbox"/> Created # <input checked="" type="checkbox"/> Retained .5 FTE
Description	Funding will be used to provide services needed to administer this project.

A.3) Project/Activity #3

Title	Outreach and outcome tracking
Cost	\$83,000
Est. # of Jobs	<input type="checkbox"/> Created # <input checked="" type="checkbox"/> Retained 1FTE
Description	Provide services to inform the public of available services and build partnerships in the community and assist in the tracking of outcomes.

A.4) Project/Activity #4

Title	
Cost	
Est. # of Jobs	<input type="checkbox"/> Created # <input type="checkbox"/> Retained #
Description	

A.5) Project/Activity #5

Title	
Cost	
Est. # of Jobs	<input type="checkbox"/> Created # <input type="checkbox"/> Retained #
Description	

In this section, provide information on projects or activities that will be funded in part or totally by Recovery Act funds that will be carried out by a delegate agency or other service provider pursuant to a subcontract with Recovery Act funds. For each project or activity include the following: title, subcontractor name, cost, an estimate of the number of jobs created or retained, and a description of the project or activity.

B.1) Subcontractor Project/Activity #1

Title	Revitalization of Community Services
Subcontractor	Existing CSBG Contractors, list attached
Cost	\$80,000
Est. # of Jobs	<input checked="" type="checkbox"/> Created 10 <input checked="" type="checkbox"/> Retained 2
Description	Provide funding to agencies that have lost resources due to the economic downturn. Services will be provided through existing CSBG subcontractor with proven track records delivering services such as food, housing, evict prevention, case management and employment services to the low income community.

B.2) Subcontractor Project/Activity #2

Title	Innovative job creation
Subcontractor	Subcontractors to be selected through a competitive process
Cost	\$86,153
Est. # of Jobs	<input checked="" type="checkbox"/> Created 2 FTE <input type="checkbox"/> Retained
Description	Complete a competitive outreach process to aid small companies and individuals to retain jobs and create innovative opportunities for employment

B.3) Subcontractor Project/Activity #3

Title	
Subcontractor	
Cost	
Est. # of Jobs	<input type="checkbox"/> Created # <input type="checkbox"/> Retained #
Description	

B.4) Subcontractor Project/Activity #4

Title	
Subcontractor	
Cost	
Est. # of Jobs	<input type="checkbox"/> Created # <input type="checkbox"/> Retained #

Description

B.5) Subcontractor Project/Activity #5

Title

Subcontractor

Cost

Est. # of Jobs☐

Created #

☐Retained #

Description

B.6) If you specified any project/activity in B.1 – B.5, describe the process you will use to select the above subcontractor(s) to provide services funded in part or totally by the Recovery Act funds.

(1)Yolo County will coordinate and contract existing CSBG subcontractors for the revitalization of community services project. These subcontractors have been previously selected using the county competitive bid process. (2) Future subcontractors for innovative job services will be selected by bid process which will take place as soon possible.

In the section below list all projects or activities that will be funded in part or totally by Recovery Act funds, the applicable National Program Indicator (NPI) and a description of the project or activity.

C) Under the regular CSBG program, eligible entities use funds to provide services and activities addressing unemployment, education, better use of available income, housing nutrition, emergency services and/ or health to combat the central causes of poverty. Such services continue to be supportable under the CSBG Recovery Act. *In recognition of the intent of the Recovery Act, agencies are encouraged to support employment related services and activities that create and sustain economic growth.*

<i>NPI</i>	<i>Project or Activity</i>	<i>Description</i>
Goal1: Low-Income people become more self-sufficient. NPI 1.1 Employment	Job Development	Provide services and activities addressing unemployment, services to develop work experience sites and coordinate with Workforce Investment Act employment support services.
Goal 1: Low- income people become more self-sufficient NPI 1.2 Employment supports	Job Development	Fund two FTE's to provide job development, develop job training work sites, and related services through the one stop centers in order to reduce barriers to initial or continuous employment for low income people.

Goal 4: partnerships among supporters and providers of services to low-income NPI 4.1 Expanding Opportunities through Community-Wide Partnerships	Outreach and outcome tracking	Provide services to inform the public of available services and build partnerships in the community and assist in the tracking of outcomes.
GOAL 6: Low-income people, especially vulnerable populations, achieve their potential by strengthening family and other supportive environments. NPI 6.2 Emergency Assistance	Revitalization of Emergency services	Provide funding to agencies that have lost resources due to the economic downturn. Services will be provided through existing CSBG subcontractor with proven track records delivering services such as food, housing, evict prevention, case management and employment services to the low income community.

D) Provide a description of planned infrastructure investments, the purpose, total cost and the rationale for funding the infrastructure investment with funds made available under the Recovery Act. (Capital Improvements are not allowable costs per P.L. 105-285 Sec. 678F)

No planned infrastructure investments at this time.

E) Will your agency use a portion or all the Recovery Act funds for administrative costs? Check the appropriate box.

☒ Yes, our agency will use a PORTION of the Recovery Act funds for administrative costs.

☐ Yes, our agency will use ALL of the Recovery Act funds for administrative costs.

☐ No, our agency will NOT use any of the Recovery Act funds for administrative costs.

E.1) If you checked one of the "YES" boxes in E, explain how the funds allocated to administrative costs will be tracked to a measurable outcome.

DESS has extensive experience in tracking CSBG and other like allocations. We use fund allocation and time study methods to tie funds to outcomes.

Section IX - Required Disclosures

For each question in this section, disclose any unresolved findings and/or recommendations, or any legal proceedings.

A) List all non-CSD funded programs administered by the agency within the past three (3) years that have unresolved findings and/or recommendations or have been terminated as a result of deficiencies.

Yolo County has no unresolved findings and/ or recommendations nor have been any programs terminated as a result of deficiencies.

B) List all legal proceedings the agency is currently involved in or has been in the past three (3) years. Include a brief description of the proceeding and the outcome. If the proceeding is currently, active provide the status.

Yolo County has no legal proceeding in connection with programs it operates.

Section X - Barriers

For each question in this section, provide information on potential barriers to your agency's success.

A) Identify any barriers that your agency feels it may face in meeting the requirements of the Recovery Act (i.e., subcontracting, staffing, workforce development, compliance with reporting, performance).

Staffing is and will continue to be an issue. Because of the economic down turn and lost of revenues the department is forced to lay off a number of staff. Remaining staff may have to be realigned to . Some programs may not be continued while discontinuing or developing new ones will be a challenge.
